

HOW TO APPLY

Important Instructions for Filling Online Form

Please read the instructions and procedures carefully before you start filling the form

Online Application	Application will be made ' Online ' only. Use Internet Explorer 6.0 or above, or Mozilla Firefox 3.0 or above for filling the online form.
Link to Fill Online Form	Type the URL: www.bmsprmsa.in on your browser to get online form.
Star Mark*	Headings with star mark are mandatory to fill without which your form will not be accepted.
Basic Details: Post & Post Code	Clearly mention the post name and post code for which you are applying.
Basic Details: Choose your District of Posting	(Only For the post of Assistant Resource Person, Assistant Accountant & Block Resource Person). Select districts from the district list in order of your preference and click to add the districts in the space provided.
Full Name	Full name should be the same name as written in your matric certificate.
Date of Birth	Fill all the dates 'DD/MM/YYYY' means date in two digits, month in two digits and year in four digits(Ex. 08/04/2013). Candidates must have been born on or before 01.04.1992. Those born after are not eligible to appear in BMSP Recruitment 2013. Enter Date of Birth correctly, once entered it cannot be changed and same Date of Birth will appear in application form.
Mobile Number	Enter the mobile number through which you can be contacted for necessary correspondence
Landline Number	Landline No. with STD Code Enter the landline number with STD code through which you can be contacted.
Disability	Disability category and Nature & Extent of disability should be same as written in the certificate (Full form of OC – Orthopedically Challenged - Locomotor Disabilities & Cerebral Palsy, HI – Hearing Impairment, VI – Visually Impaired - Blindness or Low Vision).

Application Criteria	Please fill application only if you are fulfilling the Eligibility Condition criteria mentioned in the Job Advertisement. Applications not fulfilling the required criteria will be rejected.
Qualification Details	% of Marks should be written only in numeric values.
Work Experience Details	Candidate must mention post qualification experience only. If the Candidate has no experience then leave the entire experience column blank.
Application Fee Details	Not applicable for SC / ST / BPL / DISABLED. Please fill all the *marked details. You can fill in the details only after you get the fee demand draft made from the bank.
Preview and Edit the Application Form	After filling the application form, changes can be done before submission for which Preview Before Submission link is available. However, once submitted, no modification can be made in the application form.
Final Submit	At the end filling the application, press "SUBMIT" button.
Data cannot be Edited	Once "SUBMIT" is pressed, the online data cannot be altered.
Reference Number	After successful submission of the online application form, reference number of the applicant will be generated and same number will be received via SMS in your mobile, which will certify that the online application form has been submitted successfully by you.
Download & Send Hard Copy of Online Application Form	<p>After successful submission, the candidate should take a print out of the application filled in online, affix a recent passport size photograph on the appropriate place and send the hard copy of the filled in Application form along with the original Demand Draft having written on its back candidate's reference number, candidate's name and name of the post applied. In case of NEFT/RTGS, please send the copy of counterfoil of the Challan/Pay-in-slip with UTR number written on it or the required Caste/BPL/Disability certificate, as the case may be, to the office address of Bihar Madhyamik Shiksha Parishad, Patna. Only registered / Speed post will be considered. Hard copy of applications should be received at BMSP office before the submission date. On late submission, form will be rejected.</p> <p>Please mention your Post Name & Reference Number on the envelope before sending the application to BMSP office.</p>

Fill the Form Early	In order to avoid last minute rush, the candidates are advised to apply early enough. BMSP will not be responsible for network problems, any other problem of this nature in submission of online application or late submission of hard copy of form during last days.
Last Date to Fill Online Form	Online application submitted after 30.04.2013 will be rejected. Hard copy of application submitted after 6.00 pm on 10.05.2013 will be rejected.