

**BIHAR MADHYAMIK SHIKSHA PARISHADo FOR STATE APPELLATE AUTHORITY,
BMSP, BIHAR SCHOOL EXAMINATION BOARD (HIGHER SECONDARY)
BUDH MARG, PATNA-1**

TEL. NOS. 0612- 2233056, 2232055, Fax no : 0612/ 2233056 &

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Bid No. SAA/MGT-14/16/236 Date 04-03-2016

BID NOTICE

Sealed bid/s are invited under two bid system viz. Technical Bid and Financial Bid from manufacturers/authorized distributors/dealers/Supplier/Agency for supply of Stationery computer, systems, computer stationary and other items and services to **STATE APPELLATE AUTHORITY THROUGH BIHAR MADHYAMIK SHIKSHA PARISHAD, PATNA** for delivery/Hire/one time/ staggered manner Purchase basis. The approximate value of annual procurement is approx Rs. 03.00 Lakhs. Before submitting the bids, bidders are required to check the qualification criteria / eligibility of the bidders as per documents

2. Bidders have to deposit the Bid Security @ 2% (approx.)of the bid value in the form of Bank Grantee/Demand Draft drawn in favour of '**Bihar Madhyamik Shiksha Parishad for State Appellate Authority** payable at **Patna**. Amount of Bid Security has been fixed accordingly on the estimated total cost of the package and mentioned with each package.
3. The technical bids will be opened first on **28.03.2016 at 14.00 hrs** before Purchase Committee and evaluated by a committee constituted for this purpose. At the second stage, Financial Bids of technically qualified Bidders making it through technical bid only, will be opened on prefixed date and time before Purchase committee for further evaluation and ranking before awarding the contract.
4. Minimum Eligibility of the bidders should;
 - (i) be an Indian company/firm manufacturers/authorized distributors/dealers/ Supplier/Agency engaged in supplying Stationery and other items as per the details mentioned criteria.
 - (ii) have minimum **three years** of experience of supplying the said **items/ services** to the Govt. Departments/Govt. Ministries/PSU/Societies (Copies of atleast two Purchase Orders received from Govt. depts./ Ministries/ PSUs/Societies during the last three years should be enclosed)
 - (iii) have minimum turnover of as prescribed in the "Instructions to the Bidder" in the bid document per year during each of the last three years preceding the year in which advertisement is made (Audit report has to be attached):
 - (iv) not have been blacklisted by the Govt. Department/Govt. Ministries of the Govt. of India/ Govt. of Bihar/PSUs/ Societies etc (Declaration has to submitted in the specified format in **Annexure-I**)
5. This bid document consists of (i) Instructions to the Bidders; (ii) terms and conditions of the bid; (iii) Technical Bid; (iv) Financial Bid (Price schedule) and annexures as mentioned therein.
6. The bid document can be downloaded from the website of BMSP-SAA free of

cost i.e. www.bmsprmsa.in Bidders are requested to go through the instructions to the bidders and terms & conditions contained in the bid document.

7. The bid, complete in all respects, should be submitted in prescribed form along with supporting documents in sealed envelopes addressed to the **State Project Director, Bihar Madhyamik Shiksha Parishad for State Appellate Authority, Patna** must reach on or before 28.03.2016 **by 13.00 hrs**. Bids should be either sent through Regd. Post/ SPEED Post/Courier or submitted by hand by dropping in specified box kept for this purpose at the afore mentioned address on or before the said date and time. Bids received after the date / time specified either by hand or Post will not be entertained.
8. The **Bihar Madhyamik Shiksha Parishad for State Appellate Authority** reserves the right to amend or withdraw any of the terms and conditions contained in the tender document or to reject any or all the tenders in whole or in part without giving any notice or assigning any reason. Further Addendum/Corrigendum if any will be uploaded onto website of **Bihar Madhyamik Shiksha Parishad for State Appellate Authority** only. The decision of BMSP-SAA, in this regard, shall be final and binding on all.

Note :

Pre Bid Meeting	:	16.03.2016 by 15.00 hours
Last date of Bid/s submission	:	28.03.2016 by 13.00 hours
Opening of Technical bids	:	28.03.2016 by 14.00 hours
Opening of Financial bids	:	30.03.2016 by 11.00 hours

(Sharad Kumar)
Accounts Officer